



## **POLICY STATEMENT**

### **SAFE ARRIVAL PROGRAM**

#### **Rationale**

In addition to its fundamental obligation to the safety and security of students during the school day, the Algonquin and Lakeshore Catholic District School Board supports efforts to monitor elementary student attendance, including their travels to and from school provided by Tri-Board Transportation, particularly as this relates to the confirmation of safe arrival.

The Board will therefore, in co-operation with parents, guardians and school staff, see to the establishment and maintenance of safe arrival programs in each of its elementary schools.

#### **Guiding Principles**

Each elementary school will operate a Safe Arrival Program which exhibits the following key features:

- Parents/guardians will be asked to confirm student absences in advance with their student's school.
- Where such information is not received, school authorities will, following morning attendance, investigate unconfirmed student absences in priority order from Junior Kindergarten to Grade Eight.
- All school staff recognize their role and responsibility in the Safe Arrival Program. Safe-arrival programs are a mechanism that parents/guardians and schools use to account for any student's absence from school.
- Additional specific procedures of each school's Safe Arrival Program will be reviewed annually by the school's administration in consultation with their Catholic School Council.

#### **References**

*Education Act and Regulations*  
*Every School Day Counts Initiative*  
*Bus Accident Communication Process*  
*Caring and Safe Catholic Schools Policy*

**Administrative Procedures**

Safe Arrival Program Administrative Procedures

Approved: April 26, 2011

Revised: June 20, 2017

Revised: June 14, 2022